### THE KET'S V.G. VAZE COLLEGE OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS)

## **NOTICE FOR IN HOUSE STUDENTS**

## FYBA/FYBSC/FYBCOM

| Online Submission of Admission Forms <a href="http://vazecollege.net/">http://vazecollege.net/</a>  | 6th August 2021 to 14th August 2021 (up to 3.00 pm)          |
|---|--|
| Submission of Pre-Admission Online Enrolment Forms on <u>University Website</u> <a href="https://mum.digitaluniversity.ac/">https://mum.digitaluniversity.ac/</a> | 5th August 2021 to 14th August 2021 ( <b>up to 1.00 pm</b> ) |
| Payment of Fess   | 6th August 2021 to 14th August 2021 ( <b>up to 3.00 pm</b> ) |

## Vaze College online application process for Admission -2021-2022

General Instructions for online Pre-admission application form to be filled in Vaze College Website <a href="http://vazecollege.net/">http://vazecollege.net/</a> and also video available on login credential page.

## **IMPORTANT NOTE** –

- 1. Fill Pre-admission enrolment form on University website <a href="https://mum.digitaluniversity.ac/">https://mum.digitaluniversity.ac/</a>
- 2. Student have to fill separate forms for each course (University Form & College Form) (FYBA/FYBSC/FYBCOM)

#### IMPORTANT POINTS TO BE NOTED DURING THE ADMISSION PROCEDURE:

- 1. All details pertinent to Vaze College (Autonomous) are available in the **Prospectus.**
- 2. If unable to locate Vaze College of Arts, Science & Commerce (Autonomous) on the University Website, kindly look for Vaze College of Arts, Science & Commerce.
- 3. Students are requested to fill in their Applications for the subjects pertinent to Vaze College Regular.
- 4. Subject choices are to be made from the subject list under Regular and Affiliated Courses and NOT AUTONOMOUS COURSES
- 5. Those students who wish to cancel their admissions and seek admission to any other college; **MUST INFORM** concerned Office authorities at Vaze College. If this is not done, their admission to the other college will **BE TREATED AS INVALID.**
- 6. There are **No Seats** reserved for In house students in any of the SFC Courses
- 7. Group Codes will be allotted as per **MERIT & Seat availability**

- 8. Those who have passed the HSC examination in March-2021 against Form No-17 from Vaze College will be treated as outsiders for the admission process and they have to submit their admission form as NON-VAZE COLLEGE (OUTSIDER) STUDENTS.
- 9. Students have to fill both forms: University Form and College Form.

### **ADMISSION PROCEDURE**

- 1. After filling the form, students have to download it on the mobile phone or PC or laptop. They also need to take a print- out of the form
- 2. Students will then scan the following documents for uploading on the website of Vaze College http://vazecollege.net/
  - University enrolment form
  - ❖ Duly signed Declaration Form (Format given at the end of this notice)
  - **❖** SSC Marksheet
  - \* XII standard online-marksheet
  - College leaving certificate(optional)
  - Caste certificate (if applicable)
  - ❖ Sports Certificates of the period 2019 to 2021 (Certified by Sports -District level onwards)
  - ❖ Cultural Achievement Certificates for the period 2019 to 2021
  - \* Ex- servicemen certificates.
  - ❖ Passport size photograph in JPEG or PPG format; File size being maximum 50KB
  - ❖ Signature of the student; Height and Width: 100x200 pixel; File Type: JPEG or JPG: File size being maximum 50KB

# ALL DOCUMENTS FOR UPLOADING HAVE TO BE IN PDF FORMAT& (Size being maximum 500 KB) EXCEPT THE PHOTOGRAPH AND SIGNATURE, WHICH HAVE TO BE IMAGE FILES.

3. Payment towards the Admission Form Fee can be done either by net banking or by any softwares such as Google Pay, Pay TM etc. or in cash. The fee structure is available on college website.

## **KINDLY NOTE:**

VAZE COLLEGE (IN-HOUSE) STUDENTS WHO DO NOT UPLOAD THE ADMISSION FORM AS PER THE SCHEDULE GIVEN ABOVE, FOR FYBA/FYBSC/FYBCOM (REGULAR), WILL NOT BE PERMITTED TO SEEK ADMISSION IN VAZE COLLEGE

# **ONLINE FORM FILLING INSTRUCTIONS:**

- 1. College website: <a href="http://www.vazecollege.net/">http://www.vazecollege.net/</a>
- 2. Click on 'ONLINE ADMISSION' to the extreme right of home page.

Then click on 'ONLINE ADMISSION FORM', then click on Button 'Click here for online preadmission Application'.

OR

Click on **Admission** Tab below College name and log on home page and then Click on button 'Click here for online preadmission Application'.

- 3. Apply for above courses, Please Use **Registration Link.**
- 4. Registration link and Form filling process open and close as per college instruction. Please refer college notice.
- 5. After registration, Select Radio Button **Degree**, then select respective class and click on 'Proceed'.
- 6. Enter Login Credentials which you have received on screen or mail.
- 7. Fill the complete form. Submit to lock the form and logout. Kindly read all instructions before submitting.
- 8. Login again so that 'Fee Details' tab will be available.
- 9. Click on Fee Details tab, read instructions for Cash Payment and online Payment.

  Transfer fee amount as displayed through any Mobile App viz. Google Pay, PayTm etc or through net banking. Take screen shot of the same, make a **PDF** and upload it.

Mention details of fee payment in the form as well and submit. After submitting, "**Print Receipt**" tab will be immediately activated. Download receipt.

- 10. If Receipt downloaded your admission process completed.
- 11. After verification of fees paid, acknowledgement mail will be sent to your provided e-mail ID. This process may take two or three days. OR Login with login credentials and fee payment verification status is shown after clicking on 'Fee Detail' tab.
- 12. Complete Details in Demo video available on login credential page.

You may also contact

### FYBA/FYBSC/FYBCOM -

Mrs. Vaishali Patil-8591582449 (10.30 am to 4.30 pm)

### For Any Technical queries contact-

MR. BHASKAR CHAUDHARI – 7021997945 (10.30 am to 4.30 pm)

ONLINE ADMISSION PROCESS MAY ALSO BE COMPLETED BY USING ANDROID MOBILE APP OF COLLEGE viz. 'KELKAR VAZE COLLEGE, Mulund'.

Date-06.08.2021 Principal

# University of Mumbai

### DECLARATION / UNDERTAKING FROM THE STUDENT

| decla                     | e No:e that , information sub                         |  | nere by                              |
|---------------------------|---|--|--------------------------------------|
| cours                     | e that , information sut                              |  | 0 00 0 0                             |
|                           |   | omitted in admission form is correct. I am confirm   | ning my admission for                |
| at col                    |   |  |                                      |
| (A)                       | ege   |  |                                      |
| *********                 |   |  |                                      |
| for ac                    | ademic year 2021-22. N                                | ly registration no of Mumbai University digital po   | ortal is                             |
| I agre                    | e that:   |  |                                      |
| 2. I wi<br>3. I an<br>kno | Il submit my all original<br>n aware that if informat | sion to any other college.<br>documents to the college whenever required to<br>ion in my admission form is found to be wrongar<br>ed my original document to any other college, my   | nd/ar if it is                       |
| Date:                     |   |  |                                      |
| Place:                    |   |  | Signature of Student                 |
|                           |   | DECLARATION BY PARENT/ GUARDIAN  |                                      |
| 1                         |   | (Mo  | ther / Father / Guardian)            |
| hereby fully e            | ndorse the above declar                               | ration/undertaking given by my child/ward. I will  | further encourage my                 |
| child/ward to             | do his/her best to obse                               | rve the above stated undertaking in letter and sp  | pirit.                               |
| \$10.00E/MILTSON          |   |  |                                      |
| Date:                     |   |  |                                      |
| Date:                     |   | Signature of Mother  | / Father/Guardian                    |
| Place:                    |   | the Book and the Control of the Cont | pur or armidegraphically straighting |