



**KET's V.G.VAZE COLLEGE OF ARTS, SCIENCE & COMMERCE
(AUTONOMOUS)**

MULUND EAST MUMBAI-400081

NOTICE FOR FIRST YEAR ADMISSION

Academic Year 2023-2024

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

PLEASE NOTE:-

1. ENTIRE ADMISSION PROCESS IS ONLINE.
2. OFFLINE FORMS ARE NOT AVAILABLE.
3. THERE ARE NO SEATS RESERVED FOR VAZE COLLEGE IN-HOUSE STUDENTS IN ANY OF THE SFC COURSES.
4. THE THREE STEPS LISTED BELOW ARE COMPULSORY FOR SEEKING ADMISSION

FIRST STEP	Submission Pre- Admission Online Enrolment Form on <u>University Website :- https://mumoa.digitaluniversity.ac/</u>	23rd June 2023 to 29th June 2023 (Time: - up to 5.00 pm)
SECOND STEP	Online Submission of Vaze College Admission Form :- <u>http://vazecollege.net/</u>	23rd June 2023 to 29th June 2023 (Time: - up to 5.00 pm)
First Merit List		30th June 2023 (at 5.00 pm)

ONLINE COLLEGE ADMISSION FORM FILLING INSTRUCTIONS:-

1. Visit the College Website: <http://www.vazecollege.net/>

ONLINE ADMISSION PROCESS MAY ALSO BE COMPLETED BY USING ANDROID MOBILE APP OF COLLEGE viz. 'KELKAR VAZE COLLEGE, Mulund'.

2. Click on 'ONLINE ADMISSION' to the extreme right of the home page.
3. Then click on the button 'CLICK HERE FOR ONLINE PRE -ADMISSION APPLICATION'.
4. Click on 'Registration Link'.
5. Fill the form and click on 'Register'.
6. The system will display your login credentials.
7. **Please note that down.** Click on button 'Login' and select 'Degree'. Select the class and click on button 'Proceed' and complete the process.



8. Fill the complete form. Submit to lock the form and logout.
9. Kindly read all instructions before submitting.

Course Name	Mobile No.	Time
Administrative Staff	8591536020	10.30 am 1.00 pm
<u>Any Technical Queries Contact-</u>	7021997945	and 2.00 pm to 4.00 pm

General Instructions for online Pre-Admission application form to be filled available on the Vaze College Website <https://vazecollege.net/>

IMPORTANT POINTS TO BE NOTED DURING THE ADMISSION PROCEDURE:

1. First Fill Pre-Admission Online Enrolment Form on University Website <https://mumoa.digitaluniversity.ac/>
2. Second Fill the Vaze College Admission Form on <http://vazecollege.net/>
3. After filling the form, students have to download it on the mobile phone or PC or Laptop. **They also need to take a print- out of the form.**
4. Students will then scan the **following documents** for uploading on the website of Vaze College <http://vazecollege.net/>
 - University Pre- Admission Enrolment Form SSC Mark sheet
 - H.S.C. Online-Mark sheet
 - H.S.C Leaving Certificate
 - Adhar Card
 - Caste Certificate /Ex- Servicemen Certificates. (IF APPLICABLE)
 - Sports Certificates of the period 2019 to 2023 (Certified by Sports - District level onwards) (IF APPLICABLE)
 - Cultural Achievement Certificates for the period 2019 to 2023. (IF APPLICABLE)
 - Passport size photograph in JPEG or PPG format; File size being maximum 50 KB
 - Signature of the student; Height and Width: 100 x 200 pixel; File Type: JPEG or JPG: File size being maximum 50 KB.

OTHER THAN MAHARASHTRA BOARD STUDENTS DOCUMENTS REQUIRED ARE

1. Migration Certificate & TC Certificate upload in place of Leaving Certificate.
2. SSC Mark sheet & Passing Certificate upload in place of S.S.C Mark sheet
3. HSC Mark sheet & Passing Certificate upload in place of H.S.C Mark sheet
4. (ALL DOCUMENTS FOR UPLOADING HAVE TO BE IN PDF FORMAT & (Size being maximum 500 KB) EXCEPT THE PHOTOGRAPH AND SIGNATURE, WHICH HAVE TO BE IMAGE FILES.)



Additional Information about Eligibility

1. XII Arts/Science/Commerce Pass (First Attempt, February-2023) are eligible
- It is **MANDATORY** for all students seeking admission to the **FIRST YEAR** in the Degree College to fill the **PRE-ADMISSION ONLINE ENROLMENT FORM** on the following link <https://mumoa.digitaluniversity.ac/>
- They can select the courses mentioned below on the University of Mumbai Portal.

Sr. No	Course Name	University Course Name
1	FYBBA	B.B.A. (Autonomous)(with Credits) - Regular - CBCS - No Branch - F. Y. B. B. A.(Autonomous) Sem I (Faculty of Commerce)

IMPORTANT

The University of Mumbai “**PRE-ADMISSION ONLINE ENROLMENT FORM**” is a **MANDATORY** requirement for all students aspiring admission to any college affiliated to University of Mumbai.

PLEASE NOTE: This Registration does NOT imply an application for admission to any course of study in V.G.Vaze College (Autonomous) or for that matter to any Mumbai University affiliated college. For admission to V.G.Vaze College (Autonomous), Mulund you will have to fill the college online application form from the College website, in addition to the University Pre- Registration form.

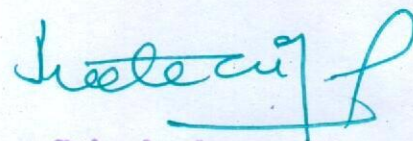
NOTE ON MINIMUM ATTENDANCE REQUIREMENTS:

As per Ordinance of University of Mumbai 0.6086 dated 05/05/2014, 75% attendance at Lectures/ Practicals is mandatory. Students joining this College are required to read and accept the provisions of the rules under Autonomy specially related to Attendance.

Students are expected to observe all rules and regulations with respect to discipline on campus. Students who have serious complaints of indiscipline against them during the year will not be re-admitted to the college in 2024-2025.



Date-22/06/2023

Principal

V. G. Vaze College (Autonomous)
Mulund (East), Mumbai - 400 081.