# K.E.T.'s V.G. Vaze College of Arts, Science & Commerce

## Important Notice for FYJC - IDENTITY CARDS

**Date: 03rd August 2016**

All the students of **FYJC Arts, Science and Commerce** are hereby informed that they will receive an sms from **'AM-School'** for getting their College Identity Card. The sms will have their Username and Password for updating their information and uploading their photograph.

They have to visit the website - **http://digitaledu.in/vgvaze/** for updating their information. Instructions in detail have been displayed along with this notice in the Ground Floor Foyer Library Notice Board, First Floor Library Notice Boards and uploaded to the College website.

Students are requested to complete the identity card work within 3 days of receiving the sms. In case of any difficulty, please contact the Librarian in the Library.

**Vice Principal**

**Librarian**

# INSTRUCTIONS TO STUDENTS

**(For FY – Degree and Junior College students who have received 'sms' from AM-SCHOOL for filling details for Identity card)**

1. Visit http://digitaledu.in/vgvaze/

2. Login to the Portal, using details sent via sms

3. After Login, Click **'Student'** (This option will appear beside 'Home')

4. Click **'Update Student info'** in Submenu

5. Fill the complete form

6. Upload Photo <u>as per instructions</u>

7. Click on **'Save'** to save your information and photo

8. Click on **'View ID card'**

9. Verify your details on Identity card, If everything is OK, Click on **'Place Order'**

**IMPORTANT - Please note that you can click on Place Order only once, hence verify all your details before placing the order**