

**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
**(Autonomous)**



Syllabus for SYBA  
(June 2020 Onwards)  
Program: B.A.  
Semester 3

Course Title: Political Science – II –  
Indian Political System (The Constitutional Framework)

Course Code	Paper Title	Credit
APOL301	Political Science- II Indian Political System (The Constitutional Framework)	03

**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
**(Autonomous)**

1. Syllabus as per Choice Based Credit System

i) Name of the Programme : S.Y.B.A

ii) Course Code : **APOL301**

iii) Course Title : Semester I - Political Science - Indian Political System (The Constitutional Framework)

iv) Semester wise Course Contents : Copy of the syllabus Enclosed

v) References and additional references : Enclosed in the Syllabus

vi) Credit structure :

No. of Credits per Semester : 03

vii) No. of lectures per Unit : 15

viii) No. of lectures per week : 03

ix) No. of Tutorial per week : NA

2. Scheme of Examination : (i) Semester End Exam: 60 marks (4 Questions of 15 marks )

(ii) Internal Assessment 40 marks:

- Test 15 marks
- Project/ Assignment 15 marks
- Class Participation: 10 marks

3 Special notes, if any : No

4 Eligibility, if any : As laid down in the College Admission brochure / website

5 Fee Structure : As per College Fee Structure specifications

6 Special Ordinances / Resolutions, if any : No

**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
**(Autonomous)**

Programme: SYBA

Semester: III

Course : Political Science– II

Course Code : APOL301

Teaching Scheme (Hrs/Week)				Continuous Internal Assessment (CIA) 40 marks					End Semester Examination	Total
L	T	P	C	CIA-1	CIA-2	CIA-3	CIA-4	Lab	Written	
4	4	-	-	15	15	10	-	-	60	100
Max. Time, End Semester Exam (Theory) - 2Hrs.										

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**Prerequisite**

1. Basic knowledge of the Indian Constitution
2. Basic interest in the study of the Indian Constitution and various organs of the government

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### Course Objectives

1. To introduce the Indian Constitution and certain basic technicalities to the learners
2. To open the minds of our Constitution framers to the learners and to analyse the reasons which went into making our Constitution
3. To make the learner understand the philosophical foundations of the Indian Constitution
4. To understand the institutions and agencies that the State functions through namely Legislature, Judiciary and Executive
5. To understand the functioning of the Parliamentary Committees

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Course Content			
Unit No.	Module No.	Content	Lectures
<b>1</b>	1.1 1.2 1.3	<p><b><u>1. Introduction to the Constitution</u></b></p> <p>1.1 Philosophical foundations of the Constitution 1.2 Preamble 1.3 Basic Features</p>	11
<b>2</b>	2.1 2.2 2.3	<p><b><u>2. Citizens and the Constitution</u></b></p> <p>2.1 Fundamental Rights – Arts 14 to 18 2.2 Fundamental Rights –Arts 19 to 32 2.3 Directive Principles of State Policy</p>	12
<b>3</b>	3.1 3.2 3.3	<p><b><u>3. Legislature and Judiciary</u></b></p> <p>3.1 Parliament (with particular focus on review of working) 3.2 Judicial System – Original and Writ Jurisdiction 3.3 Judicial Activism (Cases and Contemporary Developments)</p>	11
<b>4</b>	4.1 4.2 4.3	<p><b><u>4. Executive</u></b></p> <p>4.1 Union Executive - the President 4.2 Evolution and functioning of Council of Ministers and Prime Minister Office. 4.3 Parliamentary Committees.</p>	11
<b>Total No. of Lectures</b>			45

**Vice-Chancellor Nominee** –Dr. Uttara Sahasrabuddhe.

## Beyond the Syllabus

Tutorial Activities: Students' Presentations, Group Discussions, Use of M-learning and E-learning, Role play, Book Review

# The Kelkar Education Trust's V G Vaze College of Arts, Science and Commerce (Autonomous)

List of Experiments	
Sr. No.	Description
1	<b>Module 1.1, 1.2 and 1.3</b> Presentations, discussions , ICT-enabled sessions
2	<b>Module 2.1, 2.2 and 2.3</b> Presentations, discussions, case studies, ICT-enabled sessions
3	<b>Module 3.3</b> Discussions, Case studies
4	<b>Module 4.3</b> Discussions, Case studies

## Semester III: Political Science – Paper II (Paper Pattern)

**Duration: 2 hours**

**Marks: 60**

**Q.1 Essay type (Unit 1)**

**15 marks**

**Q.2 Essay type (Unit 2)**

**15 marks**

**Q.3 Essay type (Unit 3)**

**15 Marks**

**Q.4. Essay type (Unit 4)**

**15 Marks**

## Course Outcome

**After the completion of the course, students will able to**

**CO1** Critically look at the broad topics

**CO2** Get acquainted with the technical details of the topics therein.

**CO3** Understand the institutions better through case studies and relevant contemporary issues.

**CO4** Improve their soft skills like making PPT

**CO5** Enhance their oratory skills through discussion method

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**(Autonomous)**

**Recommended Resources**

**Text Books** Political Science – ShethPublications

- Reference Books**
- Austin Granville, The Indian Constitution: Cornerstone of a Nation, Second Edition
  - Austin, Granville, Working a Democratic Constitution: The Indian Experience
  - Basu, Durga Das, Introduction to the Constitution of India, Lexis Nexis, 2012.
  - Kashyap, S. Our Parliament: An Introduction to the Parliament of India
  - Laxmikant, M, Indian Polity, TMH, 2015.
  - Laxmikant, M., Governance in India, TMH, 2015.
  - Pylee, M. V., An Introduction to the Constitution of India, Vikas Publishing, 2008.
  - Sharma, Brij Kishore, Introduction to the Constitution of India, PHI Learning, 2009.

**E-Resources** [https://www.india.gov.in/sites/upload\\_files/npi/files/coi\\_part\\_full.pdf](https://www.india.gov.in/sites/upload_files/npi/files/coi_part_full.pdf)  
<http://legislative.gov.in/constitution-of-india>

**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
**(Autonomous)**

**Syllabus Prepared by:**

- |  |                                 |
|--|---------------------------------|
| 1. Ms. Mrudula Dewasthale:<br>Former Head, Dept of Political Science ,<br>Retired : 30 <sup>th</sup> April 2020<br>KET's V. G.Vaze College,<br>Mulund(East),<br>Mumbai 400 081 | Chairperson, Syllabus Committee |
| 2. Ms. Shilpa Suryawanshi:<br>Head, Dept of Political Science ,<br>KET's V. G. Vaze College,<br>Mulund(East),<br>Mumbai 400 081  | Member, Syllabus Committee      |

**The Kelkar Education Trust's**  
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Syllabus for FYBA  
(June 2020 Onwards)

Program: B.A.

Semester 4

Course Title: Political Science – II–  
Indian Political System(Indian Political Process)

<b>Course Code</b>	<b>Paper Title</b>	<b>Credit</b>
<b>APOL401</b>	<b>Political Science – II– Indian Political System (Indian Political Process)</b>	<b>03</b>



**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
**(Autonomous)**

1. Syllabus as per Choice Based Credit System

i) Name of the Programme : S.Y.B.A

ii) Course Code : **APOL401**

iii) Course Title : Semester IV - Political Science - Indian Political System (Indian Political Process)

iv) Semester wise Course Contents : Copy of the syllabus Enclosed

v) References and additional references : Enclosed in the Syllabus

vi) Credit structure :

No. of Credits per Semester : 03

vii) No. of lectures per Unit : 15

viii) No. of lectures per week : 03

ix) No. of Tutorial per week : NA

2. Scheme of Examination : (i) Semester End Exam: 60 marks (4 Questions of 15 marks )

(ii) Internal Assessment 40 marks:

- Test 15 marks
- Project/ Assignment 15 marks
- Class Participation: 10 marks

3 Special notes, if any : No

4 Eligibility, if any : As laid down in the College Admission brochure / website

5 Fee Structure : As per College Fee Structure specifications

6 Special Ordinances / Resolutions, if any : No

**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
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Programme: SYBA

Semester: IV

Course : Political Science– II

Course Code : APOL401

Teaching Scheme (Hrs/Week)				Continuous Internal Assessment (CIA) 40 marks					End Semester Examination	Total
L	T	P	C	CIA-1	CIA-2	CIA-3	CIA-4	Lab	Written	
4	4	-	-	15	15	10	-	-	60	100
Max. Time, End Semester Exam (Theory) - 2Hrs.										

**Prerequisite**

1. Basic knowledge of the Indian Political Process
2. Basic interest in the study of the Indian Political Process and social dynamics operating in India

### Course Objectives

1. To understand the changing relationship between Centre and States in India and changing nature of Federal system in India.
2. To make learners conversant with the political and electoral process in India.
3. To help learners secure a deep insight into significant variables in the system such as caste, religion, gender.
4. To understand the challenges faced by the Indian political system and gain a sensitive comprehension to the contributing factors.
5. To gain insight of the Centre-State relations in India
6. To develop awareness of the threats (internal and external) possessed to the national security

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Course Content			
Unit No.	Module No.	Content	Lectures
<b>1</b>	1.1 1.2 1.3	<p><b><u>1. Changing Nature of Federal System</u></b></p> <p>1.1 Concept, Provisions and Structure of Federalism.</p> <p>1.2 Reorganization of States on linguistic basis (Demand For Smaller States)</p> <p>1.3 Changing Dynamics of Centre-State Relations</p>	11
<b>2</b>	2.1 2.2 2.3	<p><b><u>2. Party System in India.(1947 to present)</u></b></p> <p>2.1 Evolution of Party System in India.</p> <p>2.2 Coalition Politics in India.</p> <p>2.3 Regional Parties and Coalition Politics at State level.</p>	12
<b>3</b>	3.1 3.2 3.3	<p><b><u>3. Social Dynamics (Special Focus on Case Studies)</u></b></p> <p>3.1 Caste and Religion</p> <p>3.2 Language</p> <p>3.3 Gender</p>	11
<b>4</b>	4.1 4.2 4.3	<p><b><u>4. Challenges to National Security</u></b></p> <p>4.1 Terrorism (With reference to Jammu and Kashmir)</p> <p>4.2 Insurgency (With reference to North East, Left Wing Extremism)</p> <p>4.3 Technological Challenges( fake news, security of Electoral machinery)</p>	11
<b>Total No. of Lectures</b>			45

**Vice-Chancellor Nominee** –Dr. Uttara Sahasrabuddhe.

## Beyond the Syllabus

Tutorial Activities: Students' Presentations, Group Discussions, Use of M-learning and E-learning, Role play, Book Review

# The Kelkar Education Trust's V G Vaze College of Arts, Science and Commerce (Autonomous)

List of Experiments	
Sr. No.	Description
1	<b>Module 1.1, 1.2 and 1.3</b> Presentations, discussions ,case studies, ICT-enabled sessions
2	<b>Module 2.1, 2.2 and 2.3</b> Presentations, discussions, case studies, ICT-enabled sessions
3	<b>Module 3.3</b> Presentations, discussions, case studies, ICT-enabled sessions
4	<b>Module 4.3</b> Presentations, discussions, case studies, ICT-enabled sessions

## Semester IV: Political Science – Paper II(Paper Pattern)

**Duration: 2 hours**

**Marks: 60**

**Q.1 Essay type (Unit 1)**

**15 marks**

**Q.2 Essay type (Unit 2)**

**15 marks**

**Q.3 Essay type (Unit 3)**

**15 Marks**

**Q.4. Essay type (Unit 4)**

**15 Marks**

## Course Outcome

**After the completion of the course, students will able to**

- |            |   |
|------------|---|
| <b>CO1</b> | Understand the intricacies of Centre-State relations and changing dynamics therein.                                   |
| <b>CO2</b> | Conceptually understand the working of Quasi Federalism in India  |
| <b>CO3</b> | Analyse the significant variables shaping the Indian political system objectively.                                    |
| <b>CO3</b> | Develop theoretical attention for conceptual understanding of Caste, Religion and Gender in Indian political context. |
| <b>CO4</b> | Recognise the social and political dynamics in India with reference to Caste, Religion and Gender                     |
| <b>CO5</b> | Identify the challenges to national security (internal and external)  |

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**Recommended Resources**

**Text Books** Political Science – Sheth Publications

**Reference  
Books**

Abbas, H., Kumar, Ranjay, and Alam, Mohammad Aftab, Indian Government and Politics, Pearson, 2011.

Baruah, Sanjib, (Ed.), Ethno nationalism in India: A Reader (Critical Issues in Indian Politics), Oxford University Press, 2012.

Basu, Durga Das, Introduction to the Constitution of India, Lexis Nexis, 2012.

Baxi, Upendra and Parekh, Bhiku (Eds.), Crisis and Change in Contemporary India New Delhi: Sage Publications, 1995.

Bhambhri, C.P.: Indian politics: 2001-2004; political process and change of government. Delhi. Shipra Publications, 2005

Bhargava, Rajeev, Politics and ethics of the Indian constitution, Oxford University Press, 2009.

Chakrabarty, Bidyut, and Pande, Rajendra Kumar, Indian Government and Politics, Sage Publications, 2008.

Chandra, Bipan, .Communalism in modern India,.HarAnand Publications, 2008.

Choudhry, Sujit, MadhavKhosla, andPratapBhanuMehta,.The Oxford Handbook of the Indian Constitution. Oxford University Press, 2016.

D'Souza, Peter Ronald &Sridharan, E.: India's political parties. [ed. by] New Delhi. Sage Publications India Pvt. Ltd., 2006

Ghosh, Peu, Indian Government and Politics, PHI Publications, 2012.

Jayal, Nirja G., and Mehta, BhanuPratap, The Oxford Companion to Politics in India, OUP,2011.

Jayal, N. G. (Ed.), Democracy in India, (Oxford in India Readings: Themes in Politics) May 2001

Jha, Pravin Kumar, Indian Politics in Comparative Perspective, Pearson, 2012.

Kaviraj, S., Politics in India, Oxford University Press, April 2001.

Kohli, Atul: The success of India's democracy. [ed. by] New Delhi. Foundation Books Pvt. Ltd., 2002

Kothari, Rajni: State against democracy: In search of humane governance. Delhi. Ajanta Publications, 1988

Laxmikant, M, Indian Polity, TMH Publications, 2015.

Laxmikant, M., Governance in India, TMH Publications, 2015.

Mohanty, Manoranjan (Ed.), Class, caste, gender. SAGE Publications India, 2004.

Paranjape, Shrikant, India's Internal Security: Issues and Perspectives, Kalunga Publications, 2009.

Pylee, M. V., An Introduction to the Constitution of India, Vikas Publishing, 5<sup>th</sup> Edition

Shah, Ghanshyam, Social Movements and the State (Readings in Indian Government and Politics) Nov 2001

Singh, Mahendra Prasad & Mishra, Anil: Coalition politics in India: Problems and prospects [ed. by] New Delhi. Manohar Publishers & Distributors, 2004.

**E-Resources**

[http://sajms.com/wp-content/uploads/2017/01/Role\\_of\\_Caste\\_in\\_Indian\\_Politics- My Paper.pdf](http://sajms.com/wp-content/uploads/2017/01/Role_of_Caste_in_Indian_Politics-My_Paper.pdf)

[http://globalbizresearch.org/HongKong\\_Conference\\_2018\\_jan3/docs/doc/3.%20Management,%20Marketing,%20Tourism%20&%20Hospitality/HK839.pdf](http://globalbizresearch.org/HongKong_Conference_2018_jan3/docs/doc/3.%20Management,%20Marketing,%20Tourism%20&%20Hospitality/HK839.pdf)

**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
**(Autonomous)**

**Syllabus Prepared by:**

- |  |                                 |
|--|---------------------------------|
| 3. Ms. Mrudula Dewasthale:<br>Former Head, Dept of Political Science ,<br>Retired : 30 <sup>th</sup> April 2020<br>KET's V. G.Vaze College,<br>Mulund(East),<br>Mumbai 400 081 | Chairperson, Syllabus Committee |
| 4. Ms. Shilpa Suryawanshi:<br>Head, Dept of Political Science ,<br>KET's V. G. Vaze College,<br>Mulund(East),<br>Mumbai 400 081  | Member, Syllabus Committee      |

Syllabus for SYBA  
(June 2020 Onwards)

Program: B.A.

Semester 3

Course Title: Political Science – III –

Public administration (Public Administration)

<b>Course Code</b>	<b>Paper Title</b>	<b>Credit</b>
<b>APOL302</b>	<b>Political Science – III Public administration (Public Administration)</b>	<b>03</b>



**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
**(Autonomous)**

1. Syllabus as per Choice Based Credit System

i) Name of the Programme : S.Y.B.A

ii) Course Code : APOL302

iii) Course Title : Semester III - Political Science – III Public administration (Public Administration)

iv) Semester wise Course Contents : Copy of the syllabus Enclosed

v) References and additional references : Enclosed in the Syllabus

vi) Credit structure :

No. of Credits per Semester : 03

vii) No. of lectures per Unit : 11/12

viii) No. of lectures per week : 03

ix) No. of Tutorial per week : NA

2. Scheme of Examination : (i) Semester End Exam: 60 marks (4 Questions of 15 marks )

(ii) Internal Assessment 40 marks:

- Test 15 marks
- Project/ Assignment 15 marks
- Class Participation: 10 marks

3 Special notes, if any : No

4 Eligibility, if any : As laid down in the College Admission brochure / website

5 Fee Structure : As per College Fee Structure specifications

6 Special Ordinances / Resolutions, if any : No

**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
**(Autonomous)**

Programme: SYBA

Semester: III

Course : Political Science– III

Course Code : APOL302

Teaching Scheme (Hrs/Week)				Continuous Internal Assessment (CIA) 40 marks					End Semester Examination	Total
L	T	P	C	CIA-1	CIA-2	CIA-3	CIA-4	Lab	Written	
3	3	-	-	15	15	10	-	-	60	100
Max. Time, End Semester Exam (Theory) - 2Hrs.										

**Prerequisite**

1. Basic knowledge of the Public Administration
2. Basic interest in the study of the Public administration and theories of motivation and leadership

**Course Objectives**

- 1.To set the learner's tone towards learning Administration
2. To introduce the concept of Public administration and certain basic technicalities to the learners
3. To recognize the newer developments in the field of Public Administration
4. To value the significance of the Public Administration
- 5.To understand the of issues of administrative concern, basic principles and theories of organization
6. To understand the various theories of motivation and leadership

**The Kelkar Education Trust's  
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Course Content			
Unit No.	Module No.	Content	Lectures
<b>1</b>	1.1 1.2 1.3	1: Introduction to Public Administration 1.1 Meaning, Scope and Significance 1.2 Evolution of Public Administration as a Discipline 1.3 Public Administration in the Age of Liberalisation, Privatisation and Globalisation	12
<b>2</b>	2.1 2.2 2.3	2. Theories of Administration 2.1 Scientific Management Theory- F.W. Taylor 2.2 Bureaucratic Theory- Max Weber 2.3 Human Relations Theory- Elton Mayo	10
<b>3</b>	3.1 3.2 3.3	3. Basic Principles and Theories of Organisation 3.1 Hierarchy, Delegation, Centralisation-Decentralisation 3.2 Motivation Theories- McGregor, McClelland 3.3 Leadership Theories- Trait theory, Contingency theory	12
<b>4</b>	4.1 4.2 4.3	4. Contemporary Techniques and Practices in Administration 4.1 Good Governance 4.2 E-Governance 4.3 Public-Private Partnership (PPP)	11
<b>Total No. of Lectures</b>			45

**Vice-Chancellor Nominee** –Dr. Uttara Sahasrabuddhe.

## Beyond the Syllabus

Tutorial Activities: Students' Presentations, Group Discussions, Use of M-learning and E-learning, Role play, Book Review

# The Kelkar Education Trust's

## V G Vaze College of Arts, Science and Commerce

### (Autonomous)

List of Experiments	
Sr. No.	Description
1	<b>Module 1.1, 1.2 and 1.3</b> Presentations, discussions , ICT-enabled sessions
2	<b>Module 2.1, 2.2 and 2.3</b> Presentations, discussions , ICT-enabled sessions
3	<b>Module 3.3</b> Presentations, discussions , ICT-enabled sessions
4	<b>Module 4.3</b> Presentations, discussions , ICT-enabled sessions

SemesterIII: Political Science – Paper III (Paper Pattern)	
<b>Duration: 2 hours</b>	<b>Marks: 60</b>
<b>Q.1 Essay type (Unit 1)</b>	<b>15 marks</b>
<b>Q.2 Essay type (Unit 2)</b>	<b>15 marks</b>
<b>Q.3 Essay type (Unit 3)</b>	<b>15 Marks</b>
<b>Q.4. Essay type (Unit 4)</b>	<b>15 Marks</b>

Course Outcome	
<b>After the completion of the course, students will able to</b>	
<b>CO1</b>	Look into the changing nature of public administration with better insight
<b>CO2</b>	Be interested in understanding the applicable, contemporary and relatable theories covered in this course
<b>CO3</b>	Apply the basic principles of organization wherever possible
<b>CO4</b>	Gain knowledge about the various theories of administration and their applications in work life
<b>CO5</b>	Be a responsible and participative citizen in governmental activities

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**V G Vaze College of Arts, Science and Commerce**  
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**Recommended Resources**

**Text Books** Political Science – Sheth Publications

**Reference Books**

- Bava, Noorjahan. *Public Administration in the 21<sup>st</sup> Century*, Kanishka Publishers New Delhi, 2010.
- Avasthi, Maheshwari, *Public Administration*, Laxmi Narayan Agarwal Publications, Agra, 2006.
- Bhattacharya, Mohit, *New Horizons of Public Administration*, Jawahar Publications, New Delhi, 2008.
- Chakrabarty, Bidyut, and Bhattacharya Mohit (ed.), *Public Administration a Reader*, Oxford University Press, New Delhi, 2005
- Fadia, B. L. & Dr. Kuldeep Fadia, *Public Administration: Administrative Theories and Concepts*, Sahitya Bhawan, Agra, 2015.
- Laxmikant M., *Public Administration*, Tata McGraw Hill, New Delhi, 2011.
- Sharma, M. P., and Sadana, B. L., *Public Administration in Theory and Practice*, Kitab Mahal, New Delhi, 2014
- Vishnoo Bhagwan and Vidya Bhusan, *Public Administrative*, S. Chand., New Delhi, 2010.
- *Indian Journal of Public Administration*

**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
**(Autonomous)**

**Syllabus Prepared by:**

- |  |                                  |
|--|----------------------------------|
| 1. Ms. Mrudula Dewasthale :<br>Former Head– Political Science<br>(Retired- 30 <sup>th</sup> April 2020)<br>KET's V. G. Vaze College,<br>Mulund (East),<br>Mumbai 400 081 | Chairperson, Syllabus Committee, |
| 2. Ms. Shilpa Suryawanshi :<br>Head . – Dept of Political Science ,<br>KET's V. G. Vaze College,<br>Mulund (East),<br>Mumbai 400 081                                     | Member, Syllabus Committee,      |

**The Kelkar Education Trust's**  
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Syllabus for SYBA  
(June 2020 Onwards)  
Program: B.A.

Semester 4

Course Title: Political Science – III –

Public administration (Indian Administration)

<b>Course Code</b>	<b>Paper Title</b>	<b>Credit</b>
<b>APOL402</b>	<b>Political Science – III Public administration (Indian Administration)</b>	<b>03</b>

**The Kelkar Education Trust's**  
**V G Vaze College of Arts, Science and Commerce**  
**(Autonomous)**

1. Syllabus as per Choice Based Credit System

i) Name of the Programme : S.Y.B.A

ii) Course Code : APOL402

iii) Course Title : Semester III - Political Science – III Public administration (Public Administration)

iv) Semester wise Course Contents : Copy of the syllabus Enclosed

v) References and additional references : Enclosed in the Syllabus

vi) Credit structure :

No. of Credits per Semester : 03

vii) No. of lectures per Unit : 11/12

viii) No. of lectures per week : 03

ix) No. of Tutorial per week : NA

2. Scheme of Examination : (i) Semester End Exam: 60 marks (4 Questions of 15 marks )

(ii) Internal Assessment 40 marks:

- Test 15 marks
- Project/ Assignment 15 marks
- Class Participation: 10 marks

3 Special notes, if any : No

4 Eligibility, if any : As laid down in the College Admission brochure / website

5 Fee Structure : As per College Fee Structure specifications

6 Special Ordinances / Resolutions, if any : No



**The Kelkar Education Trust's**  
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Programme: SYBA

Semester: IV

Course : Political Science– III

Course Code : APOL402

Teaching Scheme (Hrs/Week)				Continuous Internal Assessment (CIA) 40 marks					End Semester Examination	Total
L	T	P	C	CIA-1	CIA-2	CIA-3	CIA-4	Lab	Written	
3	3	-	-	15	15	10	-	-	60	100
Max. Time, End Semester Exam (Theory) - 2Hrs.										

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**Prerequisite**

1. Basic knowledge of the Indian Administration
2. Basic interest in the study of the Indian administration and contemporary issues therein.

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### Course Objectives

4. To set the learner's tone towards learning Indian Administration
7. To introduce the concept of Financial administration and certain basic technicalities to the learners
8. To recognize the importance of Personnel administration
4. To value the significance of UPSC and MPSC
5. To understand the contemporary issues related to Indian administration
6. To know the Anti-corruption Laws in India.

**The Kelkar Education Trust's  
V G Vaze College of Arts, Science and Commerce  
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Course Content			
Unit No.	Module No.	Content	Lectures
<b>1</b>	1.1 1.2 1.3	1.Introduction to Indian Administration Evolution and Constitutional context Salient features District Administration since independence	12
<b>2</b>	2.1 2.2 2.3	2.Personnel Administration Recruitment - All India Services, Central services and state services Public Service Commission - Union Public Service Commission and Maharashtra Public Service Commission Training - All India Services, Central services, State services (Maharashtra)	10
<b>3</b>	3.1 3.2 3.3	3. Financial Administration Budgetary process Parliamentary committees - Public Accounts Committee, Estimates committee, Committee on Public Undertakings Comptroller and Auditor General	12
<b>4</b>	4.1 4.2 4.3	Contemporary issues in Indian Administration Integrity in Administration - Lokpal, Lokayukta and CVC Citizen and Administration - Role of Voluntary Agencies, Right to Information (RTI Act 2005), Public Policy Citizen's Charter	11
<b>Total No. of Lectures</b>			<b>45</b>

**Vice-Chancellor Nominee** –Dr. Uttara Sahasrabuddhe.

### Beyond the Syllabus

Tutorial Activities: Students' Presentations, Group Discussions, Use of M-learning and E-learning, Role play, Book Review

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List of Experiments	
Sr. No.	Description
1	<b>Module 1.1, 1.2 and 1.3</b> Presentations, discussions , ICT-enabled sessions
2	<b>Module 2.1, 2.2 and 2.3</b> Presentations, discussions , ICT-enabled sessions
3	<b>Module 3.3</b> Presentations, discussions , ICT-enabled sessions
4	<b>Module 4.3</b> Presentations, discussions , case studies, ICT-enabled sessions

### Semester IV: Political Science – Paper III(Paper Pattern)

<b>Duration: 2 hours</b>	<b>Marks: 60</b>
<b>Q.1 Essay type (Unit 1)</b>	<b>15 marks</b>
<b>Q.2 Essay type (Unit 2)</b>	<b>15 marks</b>
<b>Q.3 Essay type (Unit 3)</b>	<b>15 Marks</b>
<b>Q.4. Essay type (Unit 4)</b>	<b>15 Marks</b>

### Course Outcome

**After the completion of the course, students will able to**

<b>CO1</b>	Look into the nature of Indian administration with better insight
<b>CO2</b>	Be interested in understanding the historical context of Indian administration
<b>CO3</b>	Become familiar with bureaucracy and can also take up a career in civil services
<b>CO4</b>	Gain knowledge about the various Anti-corruption laws in India and their applications.
<b>CO5</b>	Be a responsible and participative citizen in governmental activities

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**(Autonomous)**

**Recommended Resources**

**Text Books** Political Science – Sheth Publications

**Reference Books**

Book in English

1. Laxmikant m., Governance in India, Tata McGraw Hill, New Delhi, 2011.
2. Lamikant m., Public Administration, Tata McGraw hill, New Delhi, 2011.
3. Arora Ramesh, and Goyal Indian Public Administration, Institutions and Issues, Wishwa Publication,
4. Sharma, M. K., Financial Adminstration, Anmol Publication,
5. Fadia, B. L., and Fadia, Kuldeep, Indian Administration, SahityaBhavan,
6. Tyagi, A. R., Personnel Administration,
7. Thavaraj, M.J.K., Financial Administration.
8. The Indian Journal of Public Administration, Special Issue on Controlling Corruption in India: Various Approaches and their Efficacy, July-September 2011, Vol. LVII, No. 3.

Books in Marathi

1. Patil, V. B., LokPrashasan, ShriMangeshPrakashan, Nagpur.
2. Patil, V. B., SamagraLokPrashasan, K Sagar, Pune.
3. Bhogale, Shantaram, LokprashasanacheSiddhantaaniKaeryapadhati, Kailas Prakashan, Aurangabad.
4. Patil, B. B., LokPrashasan, PhadakePrakashan, Kolhapur.
5. Bakane, Chhaya, LokPrashasan, ShrividyaPrakashan, Pune.

**E-Resources**

Public Policy and Governance in India  
Avanish Kumar and Vishal Narain  
Vision 18(4) 257–260 © 2014 MDI, SAGE Publications  
Los Angeles, London,  
New Delhi, Singapore,  
Washington DC  
DOI: 10.1177/0972262914555815  
<http://vision.sagepub.com>  
<https://journals.sagepub.com/doi/pdf/10.1177/0972262914555815>

Public policy : meaning and nature

<http://egyankosh.ac.in/bitstream/123456789/19329/1/Unit-1.pdf>

India- Public Policy

Global policy brief no.12 April 2010

[https://www.bc.edu/content/dam/files/research\\_sites/agingandwork/pdf/publications/GPB12\\_India.pdf](https://www.bc.edu/content/dam/files/research_sites/agingandwork/pdf/publications/GPB12_India.pdf)

**Syllabus Prepared by:**

- |   |                                  |
|---|----------------------------------|
| 1. Ms. Mrudula Dewasthale :<br>Former Head . – Political Science<br>(Retired- 30 <sup>th</sup> April 2020)<br>KET's V. G. Vaze College,<br>Mulund (East),<br>Mumbai 400 081 | Chairperson, Syllabus Committee, |
| 2. Ms. Shilpa Suryawanshi :<br>Head. –Dept of Political Science ,<br>KET's V. G. Vaze College,<br>Mulund (East),<br>Mumbai 400 081  | Member, Syllabus Committee,      |

## **Board of Studies -Department: - Political Science.**

### **1. Vice-Chancellor Nomination**

–Dr. Uttara Sahasrabuddhe, Prof and Head, Department of Political Science, Mumbai University.

### **2. Subject Expert (From other University)-**

a. Dr .Chaitra Redkar- Department of Humanities & Social Sciences, (IISER), Dr Homi Bhabha Road, Pune 411008.

b. Dr. Sanjyot Apte, Associate Professor, Vice Principal-  
Sir Parshurambhau College, Tilak Road, Pune .

### **3. Industry/ Corporate Sector-**

Mr. Sameer Patil, Fellow, International Security Studies, Gateway House, Mumbai.

### **4. Meritorious Alumnus –**

Dr. Deepak Pawar, Assistant Professor, Department of Political Science, University of Mumbai.

### **5. Member:-**

Ms. Vishakha Patil, Assistant Professor, Department of Political Science, KET'S V.G.Vaze College (Autonomous), Mumbai.

### **6. Chairperson:-**

Head of the Department- :- Mrs. Shilpa Suryawanshi - Assistant Professor, KET'S V G Vaze College (Autonomous), Mumbai